

# LABOUR LAW COMPLIANCE REPORT CALENDAR 2021

**HOLIDAYS**  
(If it falls on weekly days off, employees will make up the next day off)

**MONTHLY REPORT**

**QUARTERLY REPORT**

**PERIODIC REPORT DURING THE YEAR**

## JANUARY

M	T	W	Th	F	Sa	S
					<b>1</b>	<b>2</b>
		New year's Day			<b>3</b>	<b>4</b>
4	<b>5</b>	6	7	8	9	<b>10</b>
11	12	13	14	<b>15</b>	16	17
18	19	<b>20</b>	21	22	23	24
25	26	27	28	29	30	31

## FEBRUARY

M	T	W	Th	F	Sa	S
1	2	<b>3</b>	4	5	6	7
8	9	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
<b>15</b>	<b>16</b>	<b>17</b>	18	19	<b>20</b>	21
22	23	24	25	26	27	28

**Lunar New Year**  
Opt. 1: 10 February 2021 – 16 February 2021; or  
Opt. 2: 11 February 2021 – 17 February 2021.

## MARCH

M	T	W	Th	F	Sa	S
1	2	<b>3</b>	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	<b>20</b>	21
22	23	24	25	26	27	28
29	30	31				

## APRIL

M	T	W	Th	F	Sa	S
				1	2	<b>3</b>
<b>4</b>	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	<b>20</b>	<b>21</b>	22	23	24
25	26	27	28	29	<b>30</b>	31

Commemoration Day

## MAY

M	T	W	Th	F	Sa	S
					<b>1</b>	2
<b>3</b>	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	<b>20</b>	21	22	23
24	<b>25</b>	26	27	28	29	30
31						

## JUNE

M	T	W	Th	F	Sa	S
	1	2	<b>3</b>	4	5	6
7	8	9	<b>10</b>	11	12	13
14	<b>15</b>	16	17	18	19	<b>20</b>
21	22	23	24	25	26	27
28	29	30				

## JULY

M	T	W	Th	F	Sa	S
			1	2	<b>3</b>	4
<b>5</b>	6	7	8	9	10	11
12	13	14	15	16	17	18
19	<b>20</b>	21	22	23	24	25
26	27	28	29	30	31	

## AUGUST

M	T	W	Th	F	Sa	S
						1
2	<b>3</b>	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	<b>20</b>	21	22
23	24	25	26	27	28	29
30	31					

## SEPTEMBER

M	T	W	Th	F	Sa	S
		<b>1</b>	<b>2</b>	<b>3</b>	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
<b>20</b>	21	22	23	24	25	26
27	28	29	30			

## OCTOBER

M	T	W	Th	F	Sa	S
				1	2	<b>3</b>
4	<b>5</b>	6	7	8	9	10
11	12	13	14	15	16	17
18	19	<b>20</b>	21	22	23	24
25	26	27	28	29	30	31

## NOVEMBER

M	T	W	Th	F	Sa	S
1	2	<b>3</b>	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	<b>20</b>	21
22	23	24	<b>25</b>	26	27	28
29	30					

## DECEMBER

M	T	W	Th	F	Sa	S
		1	2	<b>3</b>	4	5
6	7	8	9	10	11	12
13	14	<b>15</b>	16	17	18	19
<b>20</b>	21	22	23	24	25	26
27	28	29	30	<b>31</b>		

**National Day**  
Opt. 1: 01 September 2021 – 02 September 2021; or  
Opt. 2: 02 September 2021 – 03 September 2021.

# BEFORE THIS DAY:

## FRIDAY 01 JANUARY

**New year's Day.**

## SUNDAY 03 JANUARY

Notice on the changes of the employees. [\(18\)](#)

## TUESDAY 05 JANUARY

Quarterly report on recruitment, assignment and management of foreign employees. [\(17\)](#)

## SUNDAY 10 JANUARY

Annual report on labour accident situation of business establishment. [\(01\)](#)

Annual report on occupational health of business establishment. [\(02\)](#)

Annual report on labour safety and hygiene of business establishment. [\(03\)](#)

## FRIDAY 15 JANUARY

Annual report on contribution of unemployment insurance. [\(04\)](#)

## WEDNESDAY 20 JANUARY

List of employees working overseas and List of employees returning home or having their contracts terminated. [\(16\)](#)

# 2021 LABOUR LAW COMPLIANCE REPORT CALENDAR



- HOLIDAYS ● (If it falls on weekly days off, employees will make up the next day off)
- MONTHLY REPORT ●
- QUARTERLY REPORT ●
- PERIODIC REPORT DURING THE YEAR ●



## January

M	T	W	Th	F	Sa	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

# BEFORE THIS DAY:

## WEDNESDAY 03 FEBRUARY

Notice on the changes of the employees. [\(18\)](#)

## WEDNESDAY 10 FEBRUARY

**Lunar New Year**

**Option 1:**

10 February 2021 –  
16 February 2021; or

**Option 2:**

11 February 2021 –  
17 February 2021.

## WEDNESDAY 17 FEBRUARY

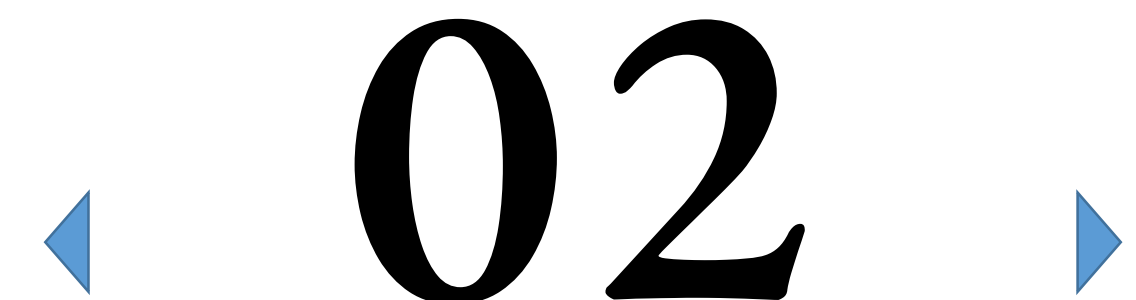
## SATURDAY 20 FEBRUARY

List of employees working overseas and List of employees returning home or having their contracts terminated. [\(16\)](#)

# 2021 LABOUR LAW COMPLIANCE REPORT CALENDAR



- HOLIDAYS ● (if it falls on weekly days off, employees will make up the next day off)
- MONTHLY REPORT ●
- QUARTERLY REPORT ●
- PERIODIC REPORT DURING THE YEAR ●



## February

M	T	W	Th	F	Sa	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
1	2	3	4	5	6	7
8	9	10	11	12	13	14

# BEFORE THIS DAY:

## WEDNESDAY 03 MARCH

Notice on the changes of the employees. [\(18\)](#)

## SATURDAY 20 MARCH

List of employees working overseas and List of employees returning home or having their contracts terminated. [\(16\)](#)

# 2021 LABOUR LAW COMPLIANCE REPORT CALENDAR



- HOLIDAYS (If it falls on weekly days off, employees will make up the next day off) ●
- MONTHLY REPORT ●
- QUARTERLY REPORT ●
- PERIODIC REPORT DURING THE YEAR ●

◀ 03 ▶

March

M	T	W	Th	F	Sa	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	6	7	8	9	10	11

# BEFORE THIS DAY:

## SATURDAY 03 APRIL

Notice on the changes of the employees. [\(18\)](#)

## MONDAY 05 APRIL

Quarterly report on recruitment, assignment and management of foreign employees. [\(17\)](#)

## TUESDAY 20 APRIL

List of employees working overseas and List of employees returning home or having their contracts terminated. [\(16\)](#)

## WEDNESDAY 21 APRIL

**Commemoration Day.**

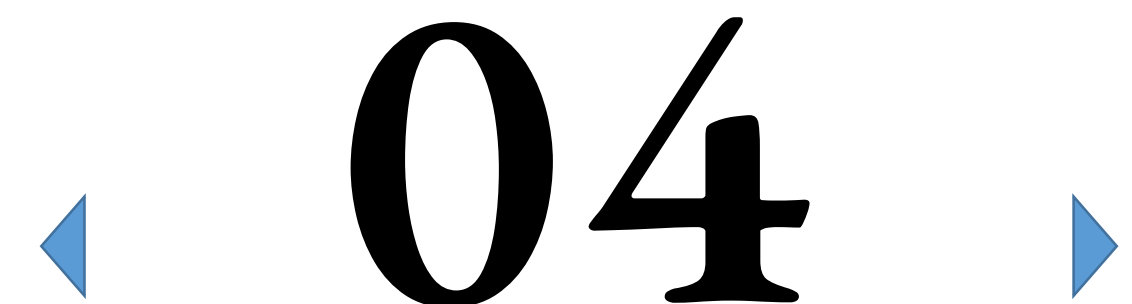
## FRIDAY 30 APRIL

**Victory Day.**

# 2021 LABOUR LAW COMPLIANCE REPORT CALENDAR



- HOLIDAYS ● (If it falls on weekly days off, employees will make up the next day off)
- MONTHLY REPORT ●
- QUARTERLY REPORT ●
- PERIODIC REPORT DURING THE YEAR ●



## April

M	T	W	Th	F	Sa	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2
3	4	5	6	7	8	9

# BEFORE THIS DAY:

## SATURDAY 01 MAY

**International Labour Day.**

## MONDAY 03 MAY

Notice on the changes of the employees. [\(18\)](#)

## THURSDAY 20 MAY

List of employees working overseas and List of employees returning home or having their contracts terminated. [\(16\)](#)

## TUESDAY 25 MAY

Semi – annual report on the change of employees. [\(06\)](#)

# 2021 LABOUR LAW COMPLIANCE REPORT CALENDAR



- HOLIDAYS ● (If it falls on weekly days off, employees will make up the next day off)
- MONTHLY REPORT ●
- QUARTERLY REPORT ●
- PERIODIC REPORT DURING THE YEAR ●



May

M	T	W	Th	F	Sa	S
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

# BEFORE THIS DAY:

## THURSDAY 03 JUNE

Notice on the changes of the employees. [\(18\)](#)

## THURSDAY 10 JUNE

Semi - annual report on the recruitment and assignment of Vietnamese employees. [\(07\)](#)

## TUESDAY 15 JUNE

Semi – annual report on employment service operation. [\(05\)](#)

## SUNDAY 20 JUNE

List of employees working overseas and List of employees returning home or having their contracts terminated. [\(16\)](#)

Semi – annual report on outsourced jobs. [\(08\)](#)

Semi – annual report on number of selected local employees working overseas. [\(14\)](#)

# 2021 LABOUR LAW COMPLIANCE REPORT CALENDAR



- HOLIDAYS (If it falls on weekly days off, employees will make up the next day off) ●
- MONTHLY REPORT ●
- QUARTERLY REPORT ●
- PERIODIC REPORT DURING THE YEAR ●



## June

M	T	W	Th	F	Sa	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4
5	6	7	8	9	5	9



# BEFORE THIS DAY:

## SATURDAY 03 JULY

Notice on the changes of the employees. [\(18\)](#)

## MONDAY 05 JULY

Quarterly report on recruitment, assignment and management of foreign employees. [\(17\)](#)

Semi – annual report on labour accident situation at business establishment. [\(01\)](#)

Semi – annual report on occupational health business establishment. [\(02\)](#)

## TUESDAY 20 JULY

List of employees working overseas and List of employees returning home or having their contracts terminated. [\(16\)](#)

# 2021 LABOUR LAW COMPLIANCE REPORT CALENDAR



- HOLIDAYS (If it falls on weekly days off, employees will make up the next day off) ●
- MONTHLY REPORT ●
- QUARTERLY REPORT ●
- PERIODIC REPORT DURING THE YEAR ●



## July

M	T	W	Th	F	Sa	S
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8



# BEFORE THIS DAY:

## TUESDAY 03 AUGUST

Notice on the changes of the employees. [\(18\)](#)

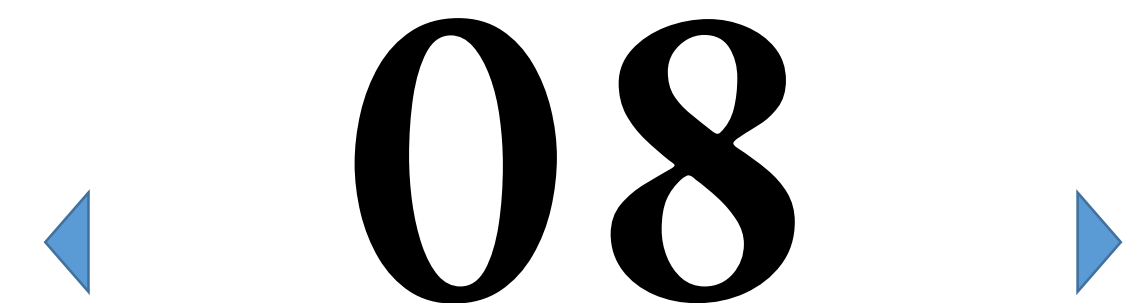
## FRIDAY 20 AUGUST

List of employees working overseas and List of employees returning home or having their contracts terminated. [\(16\)](#)

# 2021 LABOUR LAW COMPLIANCE REPORT CALENDAR



- HOLIDAYS (If it falls on weekly days off, employees will make up the next day off) ●
- MONTHLY REPORT ●
- QUARTERLY REPORT ●
- PERIODIC REPORT DURING THE YEAR ●



## August

M	T	W	Th	F	Sa	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30		1	2	3	4	5

# BEFORE THIS DAY:

## THURSDAY 02 SEPTEMBER

### National Day

#### Option 1:

01 September 2021 –  
02 September 2021; or

#### Option 2:

02 September 2021 –  
03 September 2021.

## FRIDAY 03 SEPTEMBER

Notice on the changes of the  
employees. [\(18\)](#)

## MONDAY 20 SEPTEMBER

List of employees working overseas  
and List of employees returning  
home or having their contracts  
terminated. [\(16\)](#)

# 2021 LABOUR LAW COMPLIANCE REPORT CALENDAR



- HOLIDAYS (if it falls on weekly days off, employees will make up the next day off) ●
- MONTHLY REPORT ●
- QUARTERLY REPORT ●
- PERIODIC REPORT DURING THE YEAR ●



## September

M	T	W	Th	F	Sa	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29		1	2	3
4	5	6	7	8	9	10

# BEFORE THIS DAY:

## SUNDAY 03 OCTOBER

Notice on the changes of the employees. [\(18\)](#)

## TUESDAY 05 OCTOBER

Quarterly report on recruitment, assignment and management of foreign employees. [\(17\)](#)

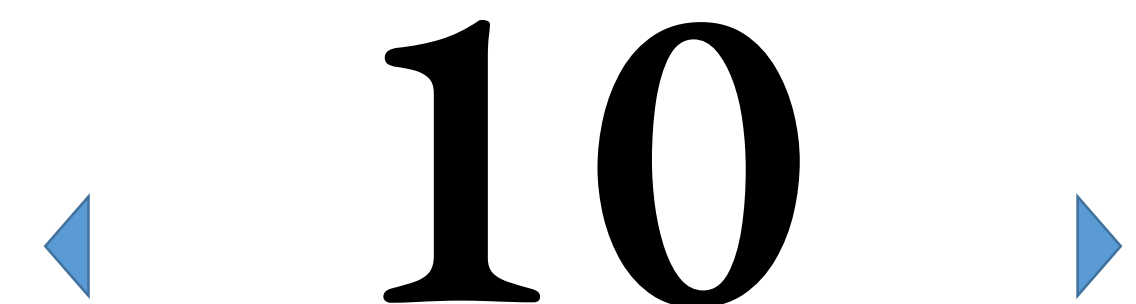
## WEDNESDAY 20 OCTOBER

List of employees working overseas and List of employees returning home or having their contracts terminated. [\(16\)](#)

# 2021 LABOUR LAW COMPLIANCE REPORT CALENDAR



- HOLIDAYS (If it falls on weekly days off, employees will make up the next day off) ●
- MONTHLY REPORT ●
- QUARTERLY REPORT ●
- PERIODIC REPORT DURING THE YEAR ●



## October

M	T	W	Th	F	Sa	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
15	26	27	28	29	30	31
1	2	3	4	5	6	7

# BEFORE THIS DAY:

## WEDNESDAY 03 NOVEMBER

Notice on the changes of the employees. [\(18\)](#)

## SATURDAY 20 NOVEMBER

List of employees working overseas and List of employees returning home or having their contracts terminated. [\(16\)](#)

## THURSDAY 25 NOVEMBER

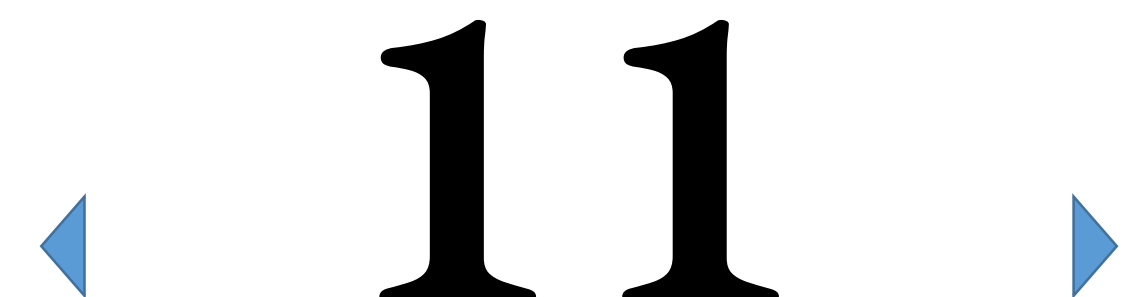
Annual report on the change of employment. [\(06\)](#)

Annual report on the result of training, fostering and improving jobs and professional skills for employees. [\(09\)](#)

# 2021 LABOUR LAW COMPLIANCE REPORT CALENDAR



HOLIDAYS (if it falls on weekly days off, employees will make up the next day off) ●  
MONTHLY REPORT ●  
QUARTERLY REPORT ●  
PERIODIC REPORT DURING THE YEAR ●



## November

M	T	W	Th	F	Sa	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5
6	7	8	9	10	11	12

# BEFORE THIS DAY:

## FRIDAY 03 DECEMBER

Notice on the changes of the employees. [\(18\)](#)

## FRIDAY 10 DECEMBER

Annual report on the recruitment and assignment of Vietnamese employees. [\(07\)](#)

## WEDNESDAY 15 DECEMBER

Annual report on employment service operation. [\(05\)](#)

Annual report on technical inspection on occupational safety. [\(11\)](#)

Annual report on the result of labour safety and hygiene training service. [\(12\)](#)

Annual report on the result of working environment observation. [\(13\)](#)

## MONDAY 20 DECEMBER

List of employees working overseas and List of employees returning home or having their contracts terminated. [\(16\)](#)

Annual report on outsourced jobs. [\(08\)](#)

Annual report on number of selected local employees working overseas. [\(14\)](#)

Annual report on provision of labour overseas. [\(15\)](#)

## FRIDAY 31 DECEMBER

Annual report on technical inspection on occupational safety; labour safety and hygiene training and working environment observation of enterprises. [\(10\)](#)

# 2021 LABOUR LAW COMPLIANCE REPORT CALENDAR



- HOLIDAYS (If it falls on weekly days off, employees will make up the next day off) ●
- MONTHLY REPORT ●
- QUARTERLY REPORT ●
- PERIODIC REPORT DURING THE YEAR ●



## December

M	T	W	Th	F	Sa	S
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

1. **Article 24.1** [Decree No. 39/2016/NĐ-CP](#), the report shall be submitted to *the Department of Labour, War Invalids and Social Affairs (“DOLISA”)*.
2. **Article 10** [Circular No. 19/2016/TT-BYT](#), the report shall be submitted to *the Medical facilities of districts/provincial cities*.
3. **Article 10.2** [Circular No. 07/2016/TT-BLĐTBXH](#), the report shall be submitted to *the DOLISA and the Department of Health (directly or by post or via email or fax)*.
4. **Article 32.7** [Decree No. 28/2015/NĐ-CP](#), the report shall be submitted to *the DOLISA*.
5. **Article 6.2** [Circular No. 07/2015/TT-BLĐTBXH](#), the report shall be submitted to *the DOLISA; (Applicable to employment service enterprises)*.
6. **Article 6.2** [Circular No. 23/2014/TT-BLĐTBXH](#), the report shall be submitted to *the Division of Labour, War Invalids and Social Affairs; or DOLISA (for employers in industrial zones) where head office, branch, representative office is located*.
7. **Article 5.1** [Circular No. 16/2015/TT-BLĐTBXH](#), the report shall be submitted to *the Employment service center established under the decision of the Minister of labour, War Invalids and Social Affairs or the President of the People’s Committees of provinces; (Applicable to unprofitable representative offices in Vietnam of economic, commercial, financial, banking, insurance, science - engineering, cultural, educational, medical, foreign legal consulting organizations)*.
8. **Article 22.2** [Decree No. 29/2019/ND-CP](#), the report shall be submitted to *provincial-level State management agency of labour - the DOLISA; (Applicable to enterprises labour outsourcing services)*.
9. **Article 60.2** of [Labour Code No. 45/2019/QH14](#), the report shall be submitted to *provincial-level State management agency of labour - the DOLISA*.
10. **Article 45.3** [Decree 44/2016/NĐ-CP](#), the report shall be submitted to *the DOLISA and the Department of Health; (Applicable to business and production establishment)*.



Scan this code  
to get the online calendar



11. **Article 44.2** [Decree 44/2016/NĐ-CP](#), the report shall be submitted to *the Ministry of Labour, War Invalids and Social Affairs (“MOLISA”) and the DOLISA; (Applicable to technical inspection organization of occupational safety).*
12. **Article 44.3** [Decree 44/2016/NĐ-CP](#), the report shall be submitted to *the MOLISA and the DOLISA, at the same time, send the report to the MOLISA at the email address: [antoanlaodong@molisa.gov.vn](mailto:antoanlaodong@molisa.gov.vn); (Applicable to enterprises providing labour safety and hygiene training service).*
13. **Article 44.4** [Decree 44/2016/NĐ-CP](#), the report shall be submitted to *the Ministry of Health (“MOH”) or the Department of Health, at the same time, send the report to the MOH at the email address: [baocaoytd@moh.gov.vn](mailto:baocaoytd@moh.gov.vn); (Applicable to working environment observation organization).*
14. **Section VI.1.c** [Circular No 21/2007/TT-BLĐTBXH](#), the report shall be submitted to *the Overseas Labour Management Department of MOLISA and the DOLISA where enterprises recruit employees; (Applicable to service enterprises providing workforce overseas).*
15. **Section VI.1.b, VI.2.b and VI.3.b** [Circular No. 21/2007/TT-BLĐTBXH](#), the report shall be submitted to *the MOLISA; (Applicable to service enterprises and non-profit State organizations providing workforce overseas and applicable more to enterprises winning or receiving contracts, and organization or individuals making offshore investment).*
16. **Section VI.1.a, VI.2.b** [Circular No. 21/2007/TT-BLĐTBXH](#), the report shall be submitted to *the MOLISA; (Applicable to service enterprises and non-profit State organizations providing workforce overseas).*
17. **Article 5.3** [Decree 11/2016/NĐ-CP](#), the report shall be submitted to *the DOLISA; (Applicable to investors whose contractors sign labour contracts with foreign employees).*
18. **Article 16.2** [Circular No. 28/2015/TT-BLĐTBXH](#), the notice shall be submitted to *the Employment Service Center.*



Scan this code  
to get the online calendar